

Southend-on-Sea Borough Council

Department of the Chief Executive

John Williams - Director of Democratic & Legal Services

Our ref:

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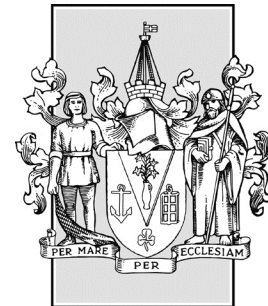
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Date: 13 October 2017

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Dear Councillor

Supplementary Council Agenda Pack and Reservation of Minutes

I attach a copy of the supplementary pack containing the following items/minutes which were not available when the Council went to print.

Members will be reminded that Council Procedure Rule 7.4 was amended by the Council at its meeting held on 18th May 2017 and you therefore do not need to reserve any **blacklined minutes** (including those minutes that have been referred up to Council under Standing Order 39) as these will now be automatically available for debate.

However, I would remind Members that the reservation of any minute for debate (which are not **black-lined**) should be notified to them committeesection@southend.gov.uk by no later than noon on the day of the Council meeting.

Agenda No Item

25. **Minutes of the meeting of Place Scrutiny Committee held Monday 9th October 2017 (Pages 1 - 6)** Minutes attached
26. **Minutes of the Special Cabinet meeting held Tuesday 10th October 2017 (Pages 7 - 8)** Minutes attached
27. **Minutes of the meeting of People Scrutiny Committee held 10th October 2017 (Pages 9 - 14)** Minutes attached
28. **Minutes of the Policy & Resources Scrutiny Committee held Thursday 12th October 2017 (Pages 15 - 18)** Minutes attached

Robert Harris
Principal Democratic Services Officer
Legal & Democratic Services

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Public Document Pack
SOUTHEND-ON-SEA BOROUGH COUNCIL

Meeting of Place Scrutiny Committee

Date: Monday, 9th October, 2017
Place: Committee Room 1 - Civic Suite

25

Present: Councillor K Robinson (Chair)
Councillors P Wexham (Vice-Chair), B Arscott*, H Boyd, A Bright,
D Burzotta, T Callaghan, N Folkard, J Garston, S Habermel,
H McDonald, D McGlone, J Moyies, M Terry, N Ward and J Ware-
Lane

*Substitute in accordance with Council Procedure Rule 31.

In Attendance: Councillors T Cox, M Flewitt and A Holland (Executive Councillors)
A Lewis, J K Williams, M Smith, P Geraghty, S Dolling, N Corrigan,
C Robinson, C Burr, J Martin, M Ambrose and T Row

Start/End Time: 6.30 p.m. - 8.20 p.m.

349 Apologies for Absence

Apologies for absence were received from Councillors Jarvis (Substitute: Councillor Arscott) and Kenyon (no substitute).

350 Declarations of Interest

The following interests were declared at the meeting:

(a) Councillors Cox, Flewitt and Holland (Executive Councillors) – Disqualifying non-pecuniary interests in all the called-in/referred items; attended pursuant to the dispensation agreed at Council on 19th July 2012, under S.33 of the Localism Act 2011;

(b) Councillor Flewitt – Agenda Item No. 5 (Fire Safety Measures following Grenfell Tower Tragedy) – Non-pecuniary interest: Friends and family are tenants of South Essex Homes;

(c) Councillor McGlone – 5 (Fire Safety Measures following Grenfell Tower Tragedy) – Non-pecuniary interest: Board Member of South Essex Homes; and

(d) Councillor Terry – Agenda Item No. 7 (Skills Strategy) – Non-pecuniary interest: Partner works for the local education authority.

351 Questions from Members of the Public

The Executive Councillor for Transport, Waste and Regulatory Services responded to two written questions from Mr Webb.

352 Minutes of the Meeting held on Monday 10th July 2017

Resolved:-

That the Minutes of the meeting held on Monday 10th July 2017 be received, confirmed as a correct record and signed.

353 Fire Safety Measures following Grenfell Tower Tragedy

The Committee considered Minute 307 of the meeting of Cabinet held on 19th September 2017, which had been called-in to Scrutiny, together with the report of the Deputy Chief Executive (Place), which appraised Members of the action the Council has taken following the Grenfell Tower fire tragedy.

Resolved:

That the following decisions of Cabinet be noted:

“1. That the action taken to date, be noted.

2. That it be noted that a further report will be submitted to Cabinet detailing the outcomes of the first phase of the Fire Safety review being undertaken by the Council, South Essex Homes and Essex Fire & Rescue Service.

3. That it be agreed that there is consideration in the Capital Budget proposals for 2018/19 to fund any necessary remedial work or fire safety improvements that are identified by the review set out in resolution 2 above”

Note: This is an Executive function
Executive Councillor: Flewitt

354 Monthly Performance Report

The Committee considered the Monthly Performance Report (MPR) covering the period to end July 2017, which had been circulated recently.

Resolved:-

That the report be noted.

Note: This is an Executive function.
Executive Councillor:- As appropriate to the item.

355 Skills Strategy

The Committee considered Minute 317 of the meeting of Cabinet held on 19th September 2017, which had been called-in to Scrutiny, together with the report of the Deputy Chief Executive (Place) that updated Members on the development of a Skills and Labour Market Strategy for Southend-on-Sea 2018-2022.

In response to questions regarding the consultation process, the Executive Councillor for Culture, Tourism and The Economy undertook to repeat the presentation previously arranged and to circulate the slides to all Members of the Council for their information.

Resolved:

That the following decision of Cabinet be noted:

“That the Towards a Skills and Labour Market Strategy for Southend-on-Sea, attached at appendix 1 to the submitted report, for wider consultation, be approved.”

Note: This is an Executive function
Executive Councillor: Holland

356 Energy Opportunities

The Committee considered Minute 318 of the meeting of Cabinet held on 19th September 2017, which had been called-in to Scrutiny, together with the report of the Deputy Chief Executive (Place) which sought approval to launch a set of energy generation, storage and management services under the Southend Energy brand underpinned by minimum standards and an associated marketing campaign.

Resolved:

That the following decisions of Cabinet be noted:

“1. That a set of minimum standards for energy generation and storage devices and associated management services to be managed through the proposed governance process, be established.

2. That the devices and services be marketed to help households to save money and reduce their net energy consumption.

3. That the scheme be supported by an appropriate governance process, as set out in paragraph 5 of the submitted report, that will approve suppliers and processes for the scheme and the marketing for both the scheme, as a whole, and individual suppliers.

4. That it be noted that the scheme will be funded over time by referral fees and marketing contributions from suppliers with an initial investment of £50k from the Business Transformation Fund (already approved) to launch the scheme and to fund one staffing post until revenues cover on-going costs. Over time, any net revenues will be used to fund the energy team.”

Note: This is an Executive function
Executive Councillor: Holland

357 S-CATS (London Road Projects)

The Committee considered Minute 319 of the meeting of Cabinet held on 19th September 2017, which had been called-in to Scrutiny, together with the report of the Deputy Chief Executive (Place) that provided an update on the progress of the Southend Central Area Transport Scheme (S-CATS).

Resolved:

That the following decisions of Cabinet be noted:

“1. That either of the two design options for London Road (between Queensway and College Way) be taken forward to construction which will allow selection of the final design to be carried out in consultation with stakeholders and public.

2. That the drainage works can be started along London Road in September 2017, in preparation for the scheme construction to start in October 2017.

3. That the authority be delegated to the Chief Executive and Deputy Chief Executive (Place), in consultation with the Leader of the Council and the Executive Councillor for Transport, Waste and Regulatory Services, to agree the final design option, Option A or Option B, selected after stakeholder and public consultation, to be taken forward to implementation with a programmed commencement in October 2017, together with the advertisement of any necessary Traffic Regulation Orders.”

Note: This is an Executive function.

Executive Councillor: Cox

358 Museums Service – Large Objects Collection

The Committee considered Minute 320 of the meeting of Cabinet held on 19th September 2017, which had been called-in to Scrutiny, together with the report of the Deputy Chief Executive (Place) that informed Members of the large object social history collection of Southend Museums Service and set out a future plan for maximising related resources.

During the discussion of this item, the Executive Councillor for Culture, Tourism and the Economy gave her assurances that a list of objects identified for disposal would be circulated to Members before the items are disposed of. Councillors would also be afforded the opportunity to view objects prior to disposal if they wished.

Resolved:

That the following decision of Cabinet be noted:

“That the submitted proposals for the future of the Museum Service’s large object social history collection be approved.”

Note: This is an Executive function

Executive Councillor: Holland

359 Highway Infrastructure Asset Management Plan

The Committee considered Minute 321 of the meeting of Cabinet held on 19th September 2017, which had been called-in to Scrutiny, together with the report of the Deputy Chief Executive (Place) that provided an update on progress in developing the Council's approach to Highways/Transport Infrastructure Asset Management (HIAM) and requesting that consideration be given to the Highways Infrastructure Asset Management Plan (HIAMP).

Resolved:

That the following decisions of Cabinet be noted:

"1. That the HIAMP and associated appendices as the Council's approach to asset management and operational service delivery, be approved.

2. That continued cross boundary joint working on asset management, enabling better understanding and development of collaborative working, benchmarking and efficiency, resilience, customer communications and operation delivery to support the management of assets in Southend-on-Sea, be approved.

3. That the lifecycle plans which form the basis for the prediction of future performance of a group of assets, based on investment scenarios and maintenance strategies, be noted.

4. That it be agreed that the HIAMP and appendices will influence the Council's approach to highway maintenance and management of assets in order to meet the requirements as set out by the Department of Transport.

5. That the increase of the Council's banding for the next Department for Transport self-assessment questionnaire (SaQ) return, be noted. (The result of which will be the Council will receive its full funding awards and improve the case for additional funding grants by adopting asset management principles)."

Note: This is an Executive function
Executive Councillor: Cox

360 Council Procedure Rule 46

The Committee considered Minute 323 of the meeting of Cabinet held on 19th September 2017, together with the report which summarised the actions taken in accordance with Council Procedure Rule 46.

Resolved:

That the submitted report be noted.

Note: This is an Executive function
Executive Councillor: As appropriate to the item

361 In-Depth Scrutiny Project - Maximising the Use of Technology

Further to Minute 151 of its meeting held on 10th July 2017, the Committee considered the project plan in relation to the agreed in-depth scrutiny project for 2017/18 entitled "Maximising the use of technology through the Smart Cities and Digital Futures agendas".

The Committee also received an oral update on the progress that had been made with the study to date

Resolved:-

That the project plan be agreed.

Note:- This is a Scrutiny Function.

Chairman: _____

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SOUTHEND-ON-SEA BOROUGH COUNCIL

Meeting of Cabinet

Date: Tuesday, 10th October, 2017
Place: Committee Room 1 - Civic Suite

26

Present: Councillor J Lamb (Chair)
Councillors A Holland (Vice-Chair), J Courtenay, M Flewitt, A Moring
and L Salter

In Attendance: Councillors B Arscott, A Chalk, C Mulroney and P Wexham
A Griffin, J K Williams, S Leftley, A Lewis, C Gamble, C Braun,
B Martin and A Keating

Start/End Time: 4.00 - 4.55 pm

362 Apologies for Absence

Apologies for absence were received from Councillors Byford and Cox.

363 Declarations of Interest

The following Members declared interests as indicated:

(a) Councillor Arscott – Minute 364 (School Admissions for Community Schools 2019/20) – non-pecuniary interest – lives within Darlington School catchment area;

(b) Councillor Lamb – Minute 364 (School Admissions for Community Schools 2019/20) – non-pecuniary interest – Lives in West Leigh catchment area and Governor of West Leigh Junior School;

(c) Councillor Mulroney - Minute 364 (School Admissions for Community Schools 2019/20) – non-pecuniary interest – lives in North Street school catchment area;

(d) Councillor Salter - Minute 364 (School Admissions for Community Schools 2019/20) – non-pecuniary interest – lives in the Chalkwell Hall School catchment area;

(e) Councillor Wexham – Minute 364 (School Admissions for Community Schools 2019/20) – non-pecuniary interest – lives in the West Leigh School catchment area.

364 School Admissions for Community Schools 2019/20

The Cabinet considered a report of the Deputy Chief Executive (People) which outlined the reasons for the review of Admission Arrangements for Southend Community Schools for the academic year 2019/20 and summarised the recent

public engagement exercise regarding changes to catchment areas for primary schools in Leigh-on-Sea.

On consideration of the report, the Chairman acknowledged the sterling work undertaken by the Portfolio Holder for Children and Learning and the relevant officers in relation to the pre-consultation and engagement process.

Resolved:

1. That the proposed Admission Arrangements for Southend Community Schools for the academic year 2019/20 (incorporating revised admission criteria), as set out in Appendix 1 to the submitted report, be approved for a formal consultation process in accordance with the Admissions Code 2014.
2. That the proposed changes to catchment areas for primary community schools in Leigh-on-Sea, as set out in Section 5.10 of the report (and Appendix 2) be approved for a formal consultation process in accordance with the Admissions Code 2014.
3. That the formal consultations referred to in recommendations 1 and 2 above be undertaken between 6th November and 15th December 2017 in accordance with the Admissions Code 2014.

Reasons

To formally consult on the proposed Admission Arrangements for Southend Community Schools and changes to catchment areas for primary community schools in Leigh-on-Sea in accordance with the Admissions Code 2014.

Other Options

As set out in the submitted report.

Note: This is an Executive function
Referred direct to: People Scrutiny Committee
Executive Councillor: Courtenay

Chairman: _____

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SOUTHEND-ON-SEA BOROUGH COUNCIL

Meeting of People Scrutiny Committee

Date: Tuesday, 10th October, 2017
Place: Committee Room 1 - Civic Suite

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Present: Councillor C Nevin (Chair)
Councillors B Arscott, B Ayling*, M Borton, H Boyd, A Bright, S Buckley, M Butler, A Chalk, C Endersby, S Habermel, A Jones, D McGlone*, C Mulroney, G Phillips, M Stafford and C Walker
A Semmence, L Crabb and T Watts (co-opted members)
*Substitute in accordance with Council Procedure Rule 31.

In Attendance: Councillors J Courtenay and L Salter (Executive Councillors)
J K Williams, F Abbott, S Leftley, A Atherton, B Martin, J O'Loughlin, S Houlden, C Braun, C Papas, S D Ford and S Baker

Start/End Time: 6.30 - 8.45 pm

365 Apologies for Absence

Apologies for absence were received from Councillor L Davies (substitute Cllr B Ayling), Councillor D Garston (substitute Cllr D McGlone) and E Lusty (co-opted member).

In the absence of Councillor Davies, Councillor Borton acted as Vice Chair at the meeting.

366 Declarations of Interest

The following interests were declared at the meeting:-

- (a) Councillors Salter and Courtenay (Executive Councillors) - interest in the called in / referred items; attended pursuant to the dispensation agreed at Council on 19th July 2012, under S.33 of the Localism Act 2011;
- (b) Councillor Salter – agenda item relating to School Admissions for Community Schools – non-pecuniary – lives in the Chalkwell Schools catchment area;
- (c) Councillor Salter – agenda item relating to Scrutiny Committee – updates - husband is Consultant Surgeon at Southend Hospital and holds senior posts at the Hospital; son-in-law is GP; daughter is a doctor at Broomfield Hospital;
- (d) Councillor Nevin - agenda item relating to School Admissions for Community Schools – non-pecuniary – lives in area affected by proposals;
- (e) Councillor Nevin - agenda item relating to Scrutiny Committee – updates – non-pecuniary - 2 children work at MEHT; step sister works at Basildon Hospital; previous association at Southend and MEHT Hospitals; NHS employee in Trust outside area;
- (f) Councillor Boyd - agenda item relating to School Progress report – non-pecuniary – Governor at Westcliff High School for Girls and South East Essex Academy Trust, South East Essex Teaching School Alliance;

- (g) Councillor Boyd - agenda item relating to School Admissions for Community Schools – non-pecuniary interest – owns a property in Leigh-on-Sea;
- (h) Councillor Arscott - agenda item relating to Schools Progress report – non pecuniary – Governor at Our Lady of Lourdes Catholic Primary School;
- (i) Councillor Arscott - agenda item relating to School Admissions for Community Schools – non-pecuniary – lives within Darlinghurst School catchment area;
- (j) Councillor Walker - agenda item relating to School Admissions for Community Schools – non-pecuniary – wife is teacher at West Leigh School;
- (k) Councillor Walker – agenda item relating to Schools progress report – non-pecuniary – Head Teacher at school referred to in report is involved with Southend Choirs Trust;
- (l) Councillor Bright - agenda item relating to School Admissions for Community Schools – non-pecuniary – uncle is on Board of Governors at West Leigh School and lives in affected catchment;
- (m) Councillor Chalk - agenda item relating to School Admissions for Community Schools – non-pecuniary – Governor at Bournes Green school;
- (n) Councillor Buckley - agenda item relating to School Admissions for Community Schools – non-pecuniary – Eastwood primary school is in ward;
- (o) Councillor McGlone - agenda item relating to School Admissions for Community Schools – non-pecuniary – Eastwood primary school is in ward;
- (p) Councillor Habermel - agenda item relating to School Admissions for Community Schools – non-pecuniary – lives in Chalkwell Schools catchment area;
- (q) Councillor Mulronev - agenda item relating to School Admissions for Community Schools – non-pecuniary – lives in North Street school catchment area;
- (r) Councillor Phillips - agenda item relating to School Admissions for Community Schools – disqualifying pecuniary interest –main residence is affected by Model K and would be removed from catchment / house value change - withdrew from meeting during consideration of this item.

367 Questions from Members of the Public

Councillor Salter, the Executive Councillor for Health and Adult Social Care responded to a written question from Mr Garne and from Mr Webb. Councillor Courtenay, the Executive Councillor for Children and Learning responded to a written question from Mr Webb.

368 Minutes of the Meeting held on Tuesday, 11th July 2017

Resolved:-

That the Minutes of the Meeting held on Tuesday, 11th July, 2017 be confirmed as a correct record and signed.

369 School Admissions for Community Schools 2019/20

The Committee considered Minute 364 of Cabinet held earlier on 10th October 2017, which had been referred direct by Cabinet to the Scrutiny Committee, together with a report of the Deputy Chief Executive (People). This outlined the

reasons to review Admission Arrangements and summarised the recent public engagement exercise regarding changes to catchment areas for primary schools in Leigh-on-Sea.

Resolved:-

That the following decisions of Cabinet be noted:-

“1. That the proposed Admission Arrangements for Southend Community Schools for the academic year 2019/20 (incorporating revised admission criteria), as set out in Appendix 1 to the submitted report, be approved for a formal consultation process in accordance with the Admissions Code 2014.

2. That the proposed changes to catchment areas for primary community schools in Leigh-on-Sea, as set out in Section 5.10 of the report (and Appendix 2) be approved for a formal consultation process in accordance with the Admissions Code 2014.

3. That the formal consultations referred to in recommendations 1 and 2 above be undertaken between 6th November and 15th December 2017 in accordance with the Admissions Code 2014.”

Note:- This is an Executive Function
Executive Councillor: Courtenay

370 Monthly Performance Report (July)

The Committee considered Minute 308 of Cabinet held on 19th September 2017 which had been referred direct by Cabinet and also called in to Scrutiny, together with the Monthly Performance Report covering the period to end July 2017, which had been circulated recently.

In response to comments on CP3.8 (number of people successfully completing 4 week stop smoking course), the Director of Public Health said that the target would be reviewed going forward.

Resolved:-

That the report be noted.

Note:- This is an Executive Function.
Executive Councillor:- As appropriate to the item.

371 Suicide Prevention Strategy

The Committee considered Minute 316 of the meeting of Cabinet held on 19th September 2017, which had been called in to Scrutiny together with a report of the Deputy Chief Executive (People) presenting the draft Suicide Prevention Strategy for Southend, Essex and Thurrock entitled ‘Let’s Talk About Suicide.’

In response to questions, the Deputy Chief Executive (People) said that he would look into issue of whether there is a Council protocol in place for example Revenue & Benefits staff.

Resolved:

That the following decision of Cabinet be noted:-

“That the Suicide Prevention Strategy and associated actions, be approved.”

Note: This is an Executive function
Eligible for call in to: People Scrutiny Committee
Executive Councillor: Salter

372 Local Account of Adult Social Care

(This is a pre-Cabinet scrutiny item).

The Committee considered a report by the Deputy Chief Executive (People) by way of pre-Cabinet scrutiny. This presented the draft of the Local Account of Adult Social Care services in 2016/17, including priorities and plans for 2017/18.

In response to questions, the Director of Adult Services and Housing responded to comments / questions on the following matters:

- Tables in report which indicate that official published figures are awaited (Append 1, pages, 8, 9 10) - confirmed the figures will be released mid / end October;
- Spend for ASC by primary support reason (Appendix 1, page 7) – the new Liquid Logic system is a more sophisticated system and will be able to show greater level of detail on spend;
- ‘Keep Safe’ (Appendix 1, page 11) – agreed to provide figures on take up of the service and the list local businesses who participate in the scheme.

The Committee discussed the report in detail and there was general consensus and support for this local account and about the content of the report.

Resolved:-

That the draft report be noted and endorsed for submission to Cabinet for consideration at its meeting on 7th November 2017.

Note:- This is an Executive Function.
Executive Councillor:- Salter

373 Schools Progress Report

The Committee received a report of the Deputy Chief Executive (People) which informed Members of the current position with regard to the performance of all schools, including those causing concern and updated on known Academy developments and actions the Council is taking to support further improvements in schools.

The Director of Learning was pleased to report the pupil outcomes at end of EYFS and KS2 and KS4 in particular.

Resolved:-

That the report be noted.

Note:- This is an Executive Function.

Executive Councillor:- Courtenay

374 Scrutiny Committee - updates

The Committee received a report of the Chief Executive which updated Members on a number of scrutiny matters.

The Committee noted a special meeting of the Committee has been arranged for Wednesday 18th October at 6.30 pm, to consider the following items:-

- Presentation from the East of England Ambulance Trust on new ambulance standards; and
- Mid & South Essex Sustainability & Transformation Partnership.

A member briefing by EPUT will also be arranged at a later date on the new clinical model for mental health services across the county.

In response to questions on the St Luke's Primary Care Development, set out in Appendix 4, the Scrutiny Officer agreed to find out further details about the membership of the stakeholder group.

Resolved:-

That the report and actions taken be noted.

Note:- This is a Scrutiny Function

Chairman: _____

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SOUTHEND-ON-SEA BOROUGH COUNCIL

Meeting of Policy and Resources Scrutiny Committee

Date: Thursday, 12th October, 2017
Place: Committee Room 1 - Civic Suite

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Present: Councillor B Ayling (Chair)
Councillors D Kenyon (Vice-Chair), B Arscott, D Burzotta,
M Davidson, N Folkard, D Garston, I Gilbert, R Hadley, D McGlone,
J McMahon, C Mulroney*, D Norman MBE, G Phillips, M Stafford
and C Walker
*Substitute in accordance with Council Procedure Rule 31.

In Attendance: Councillors A Holland and A Moring (Executive Councillors)
J K Williams, F Abbott, Mr S Ford, I Ambrose and M Smith

Start/End Time: 6.30 - 7.00 pm

375 Apologies for Absence

Apologies for absence were received from Councillor P Wexham (substitute Cllr C Mulroney).

376 Declarations of Interest

The following interests were declared at the meeting:-

- (a) Councillors Holland and Moring (Executive Councillors) - interest in the called in / referred items; attended pursuant to the dispensation agreed at Council on 19th July 2012, under S.33 of the Localism Act 2011;
- (b) Councillor McGlone – agenda item relating to Risk Based Verification Framework – non-pecuniary – Board member South Essex Homes;
- (c) Councillor Holland - agenda item relating to in depth scrutiny report update – non-pecuniary – son is a Police Sgt. (but had left meeting by this point).

377 Questions from Members of the Public

Councillor Holland, the Executive Councillor for Culture, Tourism and the Economy responded to two written questions from Mr Webb.

378 Minutes of the Meeting held on Thursday, 13th July 2017

Resolved:-

That the Minutes of the meeting held on Thursday, 13th July 2017 be confirmed as a correct record and signed.

379 Monthly Performance Report (July)

The Committee considered Minute 308 of Cabinet held on 19th September 2017 which had been referred direct by Cabinet and also called in to Scrutiny,

together with the Monthly Performance Report covering the period to end July 2017, which had been circulated recently.

Resolved:-

That the report be noted.

Note:- This is an Executive Function.

Executive Councillor:- As appropriate to the item.

380 Risk Based Verification Framework

The Committee considered Minute 309 of the meeting of Cabinet held on 19th September 2017, which had been called in to Scrutiny together with a report of the Chief Executive which proposed the adoption of a policy for risk based verification within the benefits service.

Resolved:

That the following decision of Cabinet be noted:-

“That the implementation of the Risk Based Verification Policy attached at Appendix 1 to the submitted report, be approved.”

Note: This is an Executive function

Executive Councillor: Moring

381 Debt Position at 31 July 2017

The Committee considered Minute 311 of the meeting of Cabinet held on 19th September 2017, which had been called in to Scrutiny together with a report of the Chief Executive which informed Members of the current position on the outstanding debt to the Council as at 31st July 2017.

In response to questions on the report, the Executive Councillor agreed to:

- (a) ask the Place Department how many PCN's were issued to vehicles with foreign number plates (see section 4.6 or report);
- (b) provide details of figures for previous year in respect of outstanding Council Tax debt pre 1st April 2017 (see Appendix A).

Resolved:

That the following decisions of Cabinet be noted:-

“1. That the current outstanding debt position as at 31st July 2017 and the position of debts written off to 31st July 2017 as set out in Appendices A and B of the submitted report, be noted.

2. That the write offs as detailed in Appendix B, be approved.”

Note: This is an Executive function

Executive Councillor: Moring

382 Appropriation of Land at Burr Hill Chase

The Committee considered Minute 312 of the meeting of Cabinet held on 19th September 2017, which had been called in to Scrutiny together with a report of the Chief Executive proposing the appropriation of land at Priory School and Burr Hill Chase from education use for planning purposes to enable the wider redevelopment of the land following the relocation of the school.

Resolved:

That the following decision of Cabinet be noted:-

“School and Burr Hill Chase be appropriated from education use for planning purposes immediately following the vacation of the site to enable its redevelopment following relocation of the school in accordance with the consent of the Secretary of State for Education.”

Note: This is an Executive function
Executive Councillor: Moring

383 Summary Reports to Scrutiny Committee

Further to Minute 719 of the meeting held on 25th January 2017, the Committee considered the following reports:-

- (a) Essex Fire Authority – Report from Councillor Woodley and Report from EFA to Constituent Authorities presented by Councillor Holland;
- (b) Southend University Hospital – Report from Councillor Davidson; and
- (c) Essex Police & Crime Panel – Report from Councillor Holland.

Resolved:

That the Summary Reports be noted.

384 In depth scrutiny project - 'Additional enforcement resources for Southend' - update

The Committee received an oral update on the progress that had been made in respect of the agreed in depth scrutiny project for 2017/18 – ‘Additional enforcement resources for Southend’. A site visit has been arranged to visit the Joint Enforcement Team at Guildford Borough Council on Friday 20th October to see how they tackle the issues and Councillor Ayling and Councillor Davidson have confirmed they can attend.

Resolved:-

To note that Councillors Ayling and Davidson will be attending the site visit to Guildford Borough Council on 20th October 2017 and the progress be noted.

Note:- This is a Scrutiny Function.

Chairman: _____

